Instructions for registering with the FCC’s website & obtaining a Ship’s Station License online.

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1. Registering with the FCC’s website:
   a. Go to: **http://wireless.fcc.gov/uls**

   ![Image of the FCC website](image1)

   b. When the website opens up, select REGISTER (the top yellow button).

   ![Image of the FCC website](image2)

   c. On this page select REGISTER (the yellow button on the left).

   ![Image of the FCC website](image3)

   d. On this page, select either Business or Individual as appropriate and then select Yes (if your mailing address is in the US). Then click on Continue.
On this page, fill in all the blocks that have a red asterisk (*). Make sure to write down the password you selected. Click Submit. NOTE: This page will look a bit different if you selected Business on the previous page.

If your social security number has been previously used to register with the FCC, you will get a screen like this that lets you know the SSN has already been used and asks if you want to cancel the request or to submit the request to obtain a new FCC Registration Number (FRN). Click on the Submit button.

Your new FCC Registration Number will be listed at the top of this page. WRITE IT DOWN.
2. Obtaining a new Ship Station License on the FCC’s website:

NOTE: These directions are for the average uninspected commercial fishing vessel that has either; 1) never had a Ship Station License, 2) has a Ship Station License that has expired or 3) has a valid Ship Station License that was issued to a vessel’s prior owner (old owner’s license is not valid for the new owner). NOTE: These directions ARE NOT for license renewals.


b. On this page, select the Log In button (second yellow block from the top, next to Online Filing).

c. On this page, enter your FRN and Password. Click on the Submit button.
d. On this page, in the sentence right under the green bar, Click on number 2, apply for a new license.

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e. On this page, select SA or SB – Ship from the drop down menu. Click on Continue.

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f. On this page, select No. Click on Continue.

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g. On this page, click on Yes for the first question (Assuming you are either a Documented fishing vessel operating beyond the Federal Boundary Line or a vessel of 65’ or longer). Click on No for the second question (unless your vessel travels to foreign ports (other than British Columbia)). Click on No to the third question (unless your vessel has a Side Band Radio). Click on Continue.
h. On this page, leave all three answers as No and click on Continue.

i. On this page, select the appropriate License Type with the drop down menu. Most fishermen will select Individual or Limited Liability Corporation. Fill in vessel owner’s name, address, phone and email info. Click on Continue.

NOTE: The FCC will not send your new license in the mail. They will email you (usually within one day) an internet link to the license using the email address you enter on this page. So, make sure you enter an email address here that will allow you to access the internet and be able to print your license.

j. On this page, select Regular for Ship License Type. Click on Continue.
k. On this page, select No for each of the five questions listed. Click on Continue.

l. On this page, for General Class, select FV-Fishing from the drop down menu. For Specific Class, select PH-Fishing Vessel from the drop down menu. Click on Continue.

m. On this page, enter your vessel’s name and Official Ship Number (from CG Certificate of Documentation or from the State Registration). Click on Continue.
n. On this page, select No from the drop down menu for both questions. Click on Continue.

o. On this page, if you have a DSC radio installed and have an MMSI number issued for it, enter the information and click on Continue. If you don’t have a DSC Radio with an MMSI number assigned, just click on Continue.

p. On this page, fill in the contact info for your desired emergency contact persons (probably the same as you listed on your EPIRB registration). Click on Continue.
NOTE: If you only listed one emergency contact person, that is OK but you will get a pop-up titled “Message from webpage”. If so, click Cancel on the pop-up and you will be sent to the next page.
q. On this page, enter the 15 digit number/letter code for your vessel’s EPIRB if you have one. Then select each equipment block as appropriate. Most fishing vessels will only select VHF, HF, MF and/or 406 MHZ EPIRB if they have any of that equipment. Click on Continue.

r. On this page, enter the maximum number of persons aboard the fishing vessel when it is underway. Also list the number of Rafts (usually 1) and Lifeboats (usually zero). Click on Continue.
Summary

You have submitted information in all the categories below. Use the view and edit capabilities to review your application to confirm that it is complete and accurate. Correct information as necessary. Once you are satisfied, click on the "Continue To Certify" button below. Please review the FCC Privacy Act before submitting this application.

Radio Service
- SA - Ship Recreational or Voluntarily Equipped

Applicant Questions
- Request Type: Regular
- Is the applicant exempt from FCC application fees? No
- Is the applicant exempt from FCC regulatory fees? No

Licensee Information
- Doe, John
- P: (907)747-1234
- E: john.doe@pol.net

Assigned Call Sign
- None Assigned

Compulsory Questions
- Select View to review information

Ship Information
- Select Edit to review and correct information

Search and Rescue Information
- Select Edit to review and correct information

Total Fees
- $220.00

s. This page gives you a summary of the information you have supplied, has options to edit the application and lists the Total Fees in the yellow box. The correct fee at present (August 2017) is $220.00. The license is good for 10 years. If everything is correct, click on Continue To Certify.

Apply for a New License

Certification

General Certification Statements
1. The applicant/licensee waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by license or otherwise, and requests an authorization in accordance with this application.
2. The applicant/licensee certifies that all statements made in this application and in the exhibits, attachments, or documents incorporated by reference are material, are part of this application, and are true, complete, correct, and made in good faith.
3. Neither the applicant/licensee nor any member thereof is a foreign government or a representative thereof.
4. The applicant/licensee certifies that neither the applicant/licensee nor any other party to the application is subject to a denial of federal benefits pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. § 862, because of a conviction for possession or distribution of a controlled substance. This certification does not apply to applications filed in services exempted under Section 1.202(2) of the rules. 47 CFR § 1.202(2). See Section 1.202 (3) of the rules, 47 CFR § 1.202(3), for the definition of "party to the application" as used in this certification.
5. Amateur or ORCS applicant/licensee certifies that the construction of the station would NOT be an action which is likely to have a significant environmental effect (see the Commission's rules 47 CFR Sections 1.1301-1.1319 and Section 97.12(a) rules (available at web site http://wireless.fcc.gov/rules.html)).
6. Amateur applicant/licensee certifies that they have READ and WILL COMPLY WITH Section 97.13(c) of the Commission's rules (available at web site http://wireless.fcc.gov/rules.html) regarding RADIOFREQUENCY (RF) RADIATION SAFETY and the amateur service section of IST/GET Bulletin No 65 (available at web site http://web.fcc.gov/eb/info/documents/bulletin/).

Certification Statements for Ship Applicants/Licensees (Including Ship Exemptions)
- Applicant/licensee certifies that the owner or operator of the vessel, a subsidiary communications corporation of the owner or operator of the vessel, a state or local government subdivision, or an agency of the US Government subject to Section 301 of the Communications Act.
- This application is filed with the understanding that any action by the Commission thereon shall be limited to the vessel(s) described herein, and that apart from the provisions of the specific law from which the applicant/licensee requests an exemption, the vessel is in full compliance with all applicable statutes, international agreements and regulations.

Signature

Name of Party Authorized to Sign:
- Pre
- MI
- Last
- Suffix

Title
- Owner

Failure To Sign This Application May Result In Denial Of The Application And Forefeiture Of Any Fees Paid.

WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, §1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, §401) AND/OR FORFEITURE (U.S. Code, Title 47, §503).

Submit Application

On this page, enter the vessel owner’s name and Title (usually Owner). Click on Submit Application.
u. This page will summarize your fees again. Click on Continue For Payment Options.

v. On this page, enter your FCC Registration Number (FRN) and password. Click on Log In.
w. On this page, select payment method by clicking on Continue in the appropriate box.

x. You will get a Pop-Up that looks like this. Click on OK.
y. On this page, enter all the requested information to pay for your license. Click on Continue with Plastic Card Payment. You will have one last page to confirm your payment. After you are finished with that page, a receipt will come up on the screen that has your application number. Print the receipt for a reference.
3. **Retrieving Your License:**

   a. The FCC will send you an email, usually within one business day. This email may show up in your Junkmail or Guardmail folder so check there in a day or so if it doesn’t show up in your in box.

   b. The email will look like this and will contain a hyperlink titled Authorization Link. Click on this hyperlink and you will be sent to the website that has your license. Follow the instructions to access the .pdf file that is your license. The hyperlink will only remain active for 30 days. If you wait longer to access/save/print your license, you will have to contact the FCC to have them send you a fresh email and hyperlink.

   The FCC Customer Support Phone Number is (877) 480-3201